

RAGA Minutes 19th Nov 2018

Gledhow Sports and Social Club

Present: Peter, Patrick, Steve, Primrose, Will, Cath, Susan, John plus Michael Morse Bob Young and David Dawson

Peter was elected as chair for the meeting.

1. Apologies: None

2. Committee Changes: WJ advised that following the email to all plot holders regarding the vacant Chairs position no one had come forward to replace Paul. Following a discussion it was agreed that having shared out some of the previous roles undertaken by the Chair we would continue to manage the site without a formal Chair, electing a Chair for meetings from those present and allocating specific tasks to the most relevant officers.

3. Minutes: Minutes of the previous meeting were approved.

4. Matters arising: Steve ran through the main points

- Burnt Tree on boundary – Steve advised that LCC had confirmed no action was needed as the tree was not unsafe.
- Steve advised that the 3 loads of manure had created a good surplus for the site and would look into getting an additional load if needed.
- Hut – Mike updated the meeting advising that he had made contact with both the Architect/planners and the container suppliers. He was awaiting a cost for both supplying and installing the containers from the suppliers. Following a discussion it was agreed that we need to keep the design as simple and secure as possible as such we did not need a 4th container which had been proposed as a tool shed. This would require some redesign and potentially a revision to the planning approval; Mike to follow up.

5. Letting: Peter advised that there are 2 vacant plots with 3 people on the waiting list and 5 people on 8-week trials.

7. Treasurer's report: John reported that we have £34K in the account, largely as a result of the Insurance claim. Insurance premium has increased as have water charges.

Will updated the meeting regarding rent payments, need to chase up 3-4 plot holders who have not responded to earlier emails. Also need to invoice recently let plots. Peter suggested getting together to check his spread sheet to cover all plot holders Will agreed to meet up, Peter to confirm date outside of meeting. Following discussion it was agreed we need to review rent payment process. It was agreed that we would dispense with the 8-week trial period and take cheques on sign up. Sign up between 1st Oct and 1st March - full year payment, from 1st March to 1st Aug - ½ year payment with the final 2 months requiring no payment. Peter to review welcome letter and other aspects of sign up procedure.

8. Communication & Web Site: All agreed Web Site was working much better. David happy to upload information as forwarded.

12. Meeting Schedule: Next meeting 21st Jan 2019; then 25th March 2019 which will also be the AGM and will follow the Committee meeting; then 3rd June 2019, all meetings to start at 7.00 PM at GSSC. In addition it was agreed that the spring site inspection would be on 18th May at 10.00AM.

13. Thursday Volunteer Group: Steve advised hedge trimming nearly complete – 90%, Usual grass cutting ongoing and painting Post Plot No. also clearing vacant plots. Steve asked for additional Volunteers to join the group

14, Next Meeting Date: 21 January 2019

15. AOUB: Mike raised the issue of the new power supply from the Sub Station to the new Containers/Hut, following discussion it was suggest he write to LCC to confirm the previous agreement of a free supply from the substation for RAGA.

Will raised the annual subscription for membership of the Leeds District Allotment Federation, John confirmed he had received the payment request and would action.

Susan raised the need for a Newsletter as she had received a comment form 2 plot holders whilst covering the Shop, the production of future newsletters requires a Volunteer as Paul did this in the past. Minutes of meetings are on Web Site for plot holders to view