

## **Minutes of a committee meeting held on Tuesday 7 February at 7.30pm, venue: Gledhow Sports and Social Club**

Present: Paul, Margaret P, John, Patrick, Steve, Peter, Bob, Brian

### **1. Welcome**

Paul welcomed members to the meeting especially to Peter Haworth to his first committee meeting.

### **2. Apologies: Margaret L**

**3. a) Minutes of the meeting held on 8 November 2016** were approved as a correct record once 'hat' in Item 11 had been changed to 'hatch'.

**b) Minutes of the meeting held on 10<sup>th</sup> January 2017** were approved as a correct record.

### **4. a) Matters arising from the November meeting**

Item 3: availability of minutes. There are difficulties associated with having no hut in which to display the minutes. There could also be some sensitive material contained in the minutes. It was agreed that names and any other sensitive material should be blanked out and the minutes then displayed on the noticeboard and the website once they had been approved as a correct record..

Item 11: Issues with the other entrance gate. Paul reported that he had not had time to look at this.

Item 15: Manure deliveries. Paul reported that someone from TD Goodall's had agreed to visit the site on Thursday 9 February.

### **b) Matters arising from the January meeting**

Item 4: Skips. Paul reported that there had been a huge saving in ordering the skips for the clear-up via the Council.

Item 4: Planning permission. Paul reported that planning consent would be needed if we were not replacing like for like. The container is seen as a temporary structure and as such does not require planning permission..

## **5. Treasurer's Report**

John reported that an interim payment of £15,000 had been received on account. Paul had submitted the claim on Friday 6 January. The claim consisted of the estimated replacement cost for the building and stock One member claimed £300 for his tools destroyed in the fire. Paul noted that if we have a tool store in future it will be made clear that tools are stored at the owner's risk.

The total claim was for over £23k. including stock, cost of skips, guttering, etc. If other invoices are needed for equipment, stock, etc we will try and locate them.

John asked the meeting how members thought we should spend the money. Steve and Paul reported that they went to see a metal structure and asked for a quote which came to £20k for a structure of the same size as the original.

Paul had drafted a letter to be sent out to members asking for their help and expertise in the process. Brian was asked to circulate the letter.

John estimated that we could add another £5000 from our reserves to any amount received from insurance.

Paul mentioned that the group insurance policy now contained a paragraph on security so in future security arrangements could be an issue.

Margaret asked if there were any restrictions on what we could build. Paul said that we wouldn't know until we submit something or ask the Planning Department what would be acceptable. Steve felt that it would be a good idea to get as many clues as possible from Planning before 6 March.

#### **6. Update on plots let and plots now available.**

In Primrose's absence Bob reported that he had received documents indicating the letting of one plot.

#### **7. Nominations for Secretary, Lettings Officer and possibly one trustee.**

Brian said he would carry on if necessary. Paul will have a word with Primrose. Regarding trustees it was noted that Richard does not attend Committee meetings. It was decided to leave things as they are but when a change in trustees is necessary Paul said we should consider becoming a company limited by guarantee where we would not have to bother about changing trustees.

#### **8. Correspondence/Website**

There was nothing to report.

#### **9. Thursday Volunteer Group**

Margaret reported that the hedge-cutting was complete with lots of waste created. The possibility of shredding was raised. Margaret L has discovered the costs of hiring a shredder but has also been quoted a fee of £200 from some tree surgeons which compares favourably with the cost of hiring. The meeting agreed to accept the quote as a trial.

#### **10. Pedestrian Gate**

Paul had obtained a quote but given the fact that we now have gates from the hut and tool store he suggested that we abandon the project for now.

#### **11. Container and fire clearance update**

Paul asked if we should consider obtaining a second container to use as a temporary shop. Ian could be asked to consider what we should stock. Margaret suggested just having one type of compost, for example. If Ian and Barbara were happy then it was agreed to go ahead and hire another container. John felt it was worth investing in the container in order to maintain continuity.

#### **12. Non-members on site / security issues**

None were reported.

### **13. Date of next meeting**

14 March at Gledhow Sports and Social Club, 7.30pm

### **14. Any urgent other business**

The issue of risk assessment, particularly the jobs undertaken by the Thursday Volunteer Group, was raised. One was undertaken some time ago but it is important to revisit this topic.

Paul had looked at possible dates for future meetings and suggested:

- 11 July
- 12 September
- 14 November
- 9 January

In relation to the extraordinary meeting on 6 March Brian was asked to send out letters to those members for whom we do not have an email address. A poster should be placed on the noticeboard.

Margaret requested that all keys to the hut and the tool store be handed back. People should bring them to the meeting. Include that request in the letter going out to member about the meeting.