

RAGA Minutes 21st Jan 2019

Gledhow Sports and Social Club

Present: Peter, Steve, Primrose, Will, Susan, John plus Michael Morse and David Dawson

Steve was elected as chair for the meeting.

1. Apologies: Bob

2. Committee Changes: WJ informed the committee that Cath Taylor had emailed advising she wished to resign her position on the committee due to other commitments.

3. Minutes: Minutes of the previous meeting were approved.

4. Matters arising: Steve ran through the main points

- Steve advised that he was going to arrange for 2 additional loads of manure in March
- Hut – Mike updated the meeting - We now have a revised quote of £14.5K for 3 new units without the pitched roof, insulated and including electrics, in green with a main door and connecting door but no windows except the main entrance. Following discussion it was confirmed that there would be no provision for a tool store or a toilet.
- Peter advised he had revised the welcome letter which now included reference to the constitution, to be posted on the web site and sent out to all members.

5. Letting: Peter advised that there were no vacant plots except one of the ¼ plots from Pauls larger plot. Will and Peter to review outstanding plot holder payments and finalise any new vacant plots.

7. Treasurer's report: John reported that he had been unable to calculate payment due to LCC. The spreadsheet from WJ/Peter did not have sufficient detail to calculate plot holder service charge. John has advised LCC that he would provide the gross payment schedule which should allow us to agree the charge due to the Council. Brian had provided some background to the process in previous years but it was clear that we need to fill the vacant rent officer post.

Following lengthy discussion it was agreed we need to discuss the role of rent office and the process of collecting annual rents at the next meeting.

John also reported that he needed to check the current Insurance provision provided by Leeds Allotment Federation, we have not had confirmation that the previous group policy was going to continue and as a result we may have to make alternative provision. John confirmed he would contact LAF.

8. Communication & Web Site: WJ advised we had received communication regarding recent thefts from other sites, the Leeds Allotment Federation Meeting and their Learning Day 16th March (previously circulated)

12. Meeting Schedule: Next meeting 25th March 2019 which will also be the AGM and will follow the Committee meeting; then 3rd June 2019, all meetings to start at 7.00 PM at GSSC. In addition it was agreed that the spring site inspection would be on 11th May at 10.00AM. Steve suggested WJ arrange for the Skip to be ordered well before that date given the time taken previously.

13. Thursday Volunteer Group: Steve advised hedge trimming complete, there had been a 6-week winter shut down but now back on site, doing fence repairs, clearing vacant plots/root stump removal and general litter pick. Steve asked for additional Volunteers to join the group. WJ

commented on the removal of the none fruiting trees identified on the last plot inspection. Peter agreed to draft an email for the plots concerned.

14, Next Meeting Date: 25 March 2019

15. AOUB: None