

RAGA Minutes 2nd July 2018

Gledhow Sports and Social Club

Present: Peter, Patrick, Steve, John, Michelle, Cath, Primrose, Will, Susan, Paul and Margaret plus David Dawson

1. Welcome: Paul welcomed Michelle to the Committee.

2. Apologies: Bob

3. Committee Changes: Paul advised that Bob has indicated he will be resigning as the Rents Officer and requested a volunteer to take on his roll.

Paul also advised that the 3 current Trustees were himself, Bob and Richard Smith and potentially we would need to identify additional new trustees as he needed to check if Richard/Bob would be prepared to continue. Trustees are responsible for collecting plot holders rent but this is in effect delegated to the Committee.

Paul also advised that he and Margaret would be moving away from Leeds possibly as soon as August 2018 and as such would also be resigning as Chair and Committee Members but indicated that they would be keeping their plot until May 2019.

Paul and Margaret left the room to allow other committee members to discuss options for appointing a new chair.

Following a lengthy discussion regarding a replacement Chair/Trustees and the constitution going forward it was agreed that as there were no volunteers to take on the roles and as Paul has been Chair for a considerable period with considerable knowledge and therefore would be difficult to replace we would ask if he would remain in post until a new chair (or initially a Vice Chair) has been identified and to allow a period of transition. It was also agreed that a meeting be arranged to consider and identify the specific duties of each of the officer roles as there appears to be some overlap to help clarify what is expected from each role

Paul and Margaret re-joined the meeting and a further discussion took place based on the above and issues that needed consideration by the committee. Paul advised meetings of the committee had been booked at GSC until Nov. but the committee would need to agree after this. The planning application decision regarding the container was still outstanding he would follow up and report back any developments. Nothing further to report on damaged trees.

4. Minutes: Minutes of the previous meeting were approved.

5. Matters arising: None, not on the agenda

6. Plot Inspection: Peter advised 18 notifications issued, 3 plot holders resigned as a result, 6 on waiting list. It was agreed that the process seemed to work well but we should shorten time for plot holders to respond.

7. Letting: As above

8. Treasurer's report: John advised £29,311 in bank. LCC rent refund received £959.62. John reported shop taking up 25% on previous year £2,083 taken this year. John also confirmed we have 2 bank signatories himself and Steve, works OK but ideally would like a 3rd signatory.

9. BBQ: 25 tickets sold, agreed time from putting up Marque, and who was bring what on the day.

10. Communication & Web Site: David advised he had paid for the initial fees. It was agreed we should sign up for a 36-month agreement

12. Meeting Schedule: As previously covered

17. Thursday Volunteer Group: Grass cutting stopped because of the dry weather, hedge trimming started, ongoing maintenance of wildlife area and vacant plots cleared.

18. Non-members on site/security issues: Paul confirmed no new issues

19, Next Meeting Date: 24 Sept 2018

20. AOUB:

None